

Friends of Cascade Park Library Meeting Minutes

June 26, 2025 - *FINAL*

1. Call to order: Meeting called to order at 6:00 p.m. by substitute Jean Kent. President Donna Aase was present online. Those present were: Donna Aase, Jan Allen, Allan Blair, Ruth Chamberlin, Janelle Faber, Kathleen Gelyan, Sandy Granich, Jean Kent, Linda McHan, Judy Musa (Library Foundation), Julie Nakao, Rachael Ries (library staff), Stephanie Sanchez, and Melissa Webb.

2. Minutes - Jean Kent

A. The minutes of the May 15th meeting were approved as written.

3. Treasurer's report - Stephanie and Ruth

A. May 2025 report was presented by co-treasurer Stephanie Sanchez.

B. Discussion on labeling for donations/dues columns. Since we went to donors/members choosing the amount they donate, the 'dues' label is moot.

4. Book Store - Linda McHan

A. Linda reported 209.25 volunteer hours for May.

B. Discussion - how long is reasonable for Linda to hold a book for someone when they request it. Most agreed on one week.

C. One book store volunteer stopped coming. Will be replaced with a sub.

5. Library Foundation - Judy Musa

A. Discussed Levy Lid Lift information, website, appreciation for Friends volunteers who have volunteered several times already. Election is August 5th.

B. Yard signs are available (but costly). Someone is making up 32 larger signs to be put around in legal spots.

6. Branch Manager/Librarian's Report - Rachael Ries

A. Stats: 25,077 visitors, 15 curbside deliveries, 524 incoming delivery boxes.

B. 75th Anniversary gala went great. Thank you for volunteering, helping with refreshments, Project Linus. Ruth showed the quilt made from the CP kids' squares and said the activity was busy, busy.

C. Need folks to drop *News & Events* booklets around town. Any drivers and/or places?

D. Library Card design contest closes June 30th.

E. Have 715 participants who have signed up for Summer Reading and listed Cascade Park as their library which is a large increase over last year.

F. Summer Meals program has started. Off to a great start (served 33 - 39 meals each day). Mon-Fri until Aug 8th, for all kids 18 and under, no paperwork required, eat on the premises.

G. Coming up; Collection barrel for Project Linus for new, clean, quilts; Bird Watching for Beginners Saturday July 5th @ 11am; Museum of Curious Things Monday July 7th @ 2pm; Bossa PDX Saturday July 12th; Community Conversations-Cascade Park Community Library – Wed, July 16 @ 5–7 pm

(share our survey link with your network, friends, and neighbors); Share a July/August *News & Events Booklet* with a friend; Post a flyer or two or provide booklets at a local business, café, or community space; Invite people to attend one of the Community Conversations in July; Reshare our social media post; All links, survey access, and event info are here: <https://www.fvrl.org/strategic-priorities>.

H. The new play kitchen play area arrived and is super popular and exciting to kids and very fun to observe. We also received the button-maker (small buttons) (teen crafts group likes this!).

I. Friends have helped this year with the following (food support, supplies, and the cost of presenters) in addition to previous list:, 6/26/25 (75th Anniversary Event), Play Kitchen for kids area, Cake and ice cream for 75th Anniversary, Pizza for Teen Night Nerf Wars, Snacks for Teen programs.

J. 2025-2026 budget; due to the major uncertainty of the Levy Lift election result, Rachael asked for the same amount as last year's budget. Discussion: combine *honorarium* and *program supplies* into one category; Create new category: *YA for Olds Group*: \$2500 for book kits (each kit = 20 books in a plastic tub, costs about \$200.00). Passed unanimously. Makes for a total request of \$22,600.00 for next year.

K. Does the Friends group support one of the librarians attending a *Yoga and Mindfulness for Storytimes* training at a cost of \$299.00? Thus could hold monthly events for ages 5 - 12 (which have proven very popular in the past). Answer; Yes. Plus, we could pay for supplies (if needed). Rachael will ask district for funding first.

L. Would love to set up a silent reading program. The library isn't quiet any more.

7. Foundation Authors and Illustrators' Dinner - Judy Musa

A. Judy passed out flyer on Robert Dugoni who is the speaker.

B. Checked on baskets - Sandy is our go-to on Foundation Baskets. Baskets start bidding at 1/2 stated value with a minimum of \$50.00 value. (Avoid art.)

C. The A&I link for tickets will come live July 1.

D. Passed around the signup sheet for attending the event.

8. Communications Chair - Julie Nakao

A. Reconnected with Jennifer Gilbert who is willing to work with Julie on the Newsletter and be her official helper. The next edition will come out in late August - submit topics and/or articles to Julie. 82 people receive the newsletter (electronically), 77 are members, 40 to 52 people actually open the email (which is a high rate). Would Melissa like to contact the non-openers?

9. Miscellaneous

A. Sandy met with an artist who is willing to teach a Watercolor Class next April. The artist has art in the library somewhere.

B. Peace Pole outside - article about it was in the *News and Events booklet*.

C. Melissa reminded us that in August we will need to create the nominating committee for next year's officer positions.

D. October date will need to be changed since it conflicts with the A&I event.

10. Meeting adjourned at 7:15 p.m. Next meeting: Thursday July 17, 2025 at 6:00 p.m.