

## **Friends of Cascade Park Library Meeting Minutes**

September 18, 2025 - *FINAL*

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**1. Call to order:** Meeting called to order at 6:00 p.m. by President Donna Aase. Those present were: Donna Aase, Jan Allen (online), Ruth Chamberlin, MariLyn Estenes, Janelle Faber, Jennifer Giltrop (FVRL director), Sandy Granich, Jean Kent, Joan Lamy, Linda McHan, Janice Mills, Rachael Ries (library staff), and Stephanie Sanchez.

### **2. Minutes - Jean Kent**

A. The minutes of the August 21st meeting were approved as written. However, later there was a correction: the foundation baskets are due September 19th.

### **3. Treasurer's report - Stephanie Sanchez**

A. The sound mitigation invoice was received 5 years after we approved the expenditure. The \$10,000 from the Davidson account will be deposited to the checking account to cover this bill and will appear in the September report.

### **4. Book Store - Linda McHan**

- A. Linda reported 236.25 volunteer hours for August.
- B. Book store has received many donations; The storage room is full.
- C. There have been a lot of volunteer absences.

### **5. Jennifer Giltrop - FVRL Director**

- A. Thank you to us and to all friends groups for our support, both financial and physical, for the levy passage.
- B. Cowlitz County voted no but the other counties voted yes.
- C. In 2028 a bond issue will be paid off and taxes will go down.
- D. Starting new chapter now - expansion, strategic planning, advisory group, book mobile, additional open hours at libraries starting in June (taxes are collected in April), Washougal Library will be completed and will open.
- E. Union negotiations (non-professional staff's contract expires in December) and new website (including an app - starts Sept. 30) are coming.

F. There's an opening on the Fort Vancouver Regional Library Board of Trustees. Deadline looms. Term is for 7 years.

## **6. Branch Manager/Librarian's Report - Rachael Ries**

Quote: "The weather just went from 90 to 55 like it saw a state trooper." *unknown*

A. 25,070 patrons through the doors; 17 curbside deliveries; 534 boxes incoming.

B. Library Happenings: Clothing swap (occurs twice a year); Acrylic painting program; 3D printer certification (33 people attended); Braver Angels Workshop Skills for Disagreeing Better.

C. Displays/Art Gallery: Display case show is currently Daughters of the American Revolution; Art Gallery Vancouver Painting Group-Realistic watercolor paintings.

D. Coming up we have: Story-times have started again; Sat Sept 20th 1-2:30pm Master Gardener's Mason Bees; Wed Sept 24th 5:15-7 Representation, Our Federal Government, and the Constitution (HYBRID virtual and in person);

Sat Sept 27th 10-12 *Five Minute Teen Film Festival* at Battleground Cinema; Oct 4th 2:30-3:30 first Money Maker's Financial Literacy program for kids (will learn to make friendship bracelets. will culminate in a craft fair in Dec. For ages 5 - 12, register online. This is a pilot.).

E. Friends have helped with program support for: Garden Delights Seed Program; Teen Film Festival; Representation, Our Federal Government and the Constitution.

## **7. Member at Large - Sandy Granich**

A. A&I baskets are done and turned in.

B. Election - Sandy presented the slate of board nominees. All were elected unanimously for a 2-year term: Donna Aase president, Jean Kent secretary, and Ruth Chamberlin Treasurer 2. Vice president and Treasurer 1 are up for election next year.

C. Appointed positions are: Book store manager Linda McHan, Member at large Sandy Granich, and Communications Julie Nakao. Volunteer Coordinator position is not filled.

## **8. Communications Chair - Julie Nakao**

Julie was absent but had sent her report to Jean who read the report:

1. Per our August meeting discussion, I set up an email address for Jenny/Foundation to use for communications with the FoCPL board and sent it to Donna on 8/22. Messages sent to focpl.board@cpfol.org will be automatically forwarded to board members' email addresses.

2. *The Friends Connect* - August Newsletter had to be delivered twice. The Website mailbox received 56 Failure to Deliver messages, all with the same Error Message which I reported to InMotion

Tech Support. Our account had been blocked by MailChannels, an email security service for Internet Service Providers. InMotion requested 'Mail Channels' to remove focpl@cpfol.org from their block list.

I examined the online Support Documents of The Newsletter (the plug-in we use to create our newsletter messages) to try to figure out why our domain address was blocked. I sent Donna and Melissa a message on 8/27 with my findings, recommendations and request for their input.

3. A request to all Board Members: Please get familiar with the cpfol.org website. If it's too hard use or to find stuff, please send me your requests and any ideas to improve usability.

## **9. Miscellaneous - Donna Aase**

A. RSVP went out to confirm attendees for the A&I event who will sit at one of our tables. Rachael reported no other staff members will attend. There is one seat left to fill.

B. Will anyone attend the teen film festival and sit at the Friends table?

C. Thank you to Jennifer for her eloquent speech on election night.

**10. Meeting adjourned at 6:49 p.m. Next meeting: *Thursday October 23, 2025 at 6:00 p.m.***

minutes by Jean Kent