

# Friends of Cascade Park Library Meeting Minutes

November 20, 2025 - *FINAL*

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**1. Call to order:** Meeting called to order at 6:02 p.m. by President Donna Aase. Those present were: Donna Aase, Jan Allen (online), Ruth Chamberlin, Sandy Granich, Jean Kent, Linda McHan, Janice Mills, Julie Nakao, Rachael Ries (library staff), Leah Samuels (online), Stephanie Sanchez, and Melissa Webb.

## **2. Minutes - Jean Kent**

A. The minutes of the October 23rd meeting were approved with one correction (Rachael's name was misspelled on 5I).

## **3. Treasurer's report - Stephanie Sanchez**

A. Stephanie presented the treasurer's report noting a \$1,000.00 anonymous donation bringing the total income from the bookstore higher than average.

B. Rachael said she'd ordered an additional 'switch' controller. She might buy a couple more games also (@ \$125.00) Teens generally study in the teen area.

C. Two new members joined this past month.

## **4. Book Store - Linda McHan**

A. Linda reported 226.5 volunteer hours for October.

B. Had an extra book sale which may account for more income than usual.

C. Some high-demand coffee-table books sold quickly at \$2.00.

D. Concern about patron not paying was alleviated as Linda found he did pay during this most recent visit.

## **5. Branch Manager/Librarian's Report - Rachael Ries**

A. 24,638 patrons through the door; 15 curbside deliveries; 570 incoming delivery boxes.

B. Multi-Factor Authentication process (MFA) is being implemented. That slows staff signing in (takes 3 - 5 min. now) but is far more secure (some libraries have been hacked). Each staff member has an individual login. Staff is getting more and more familiar and comfortable with the new website.

C. Nativity scenes will be in the display case in Dec.; Rick Jones art is in the gallery. In January there will be a found-water-bottle display. Canes are frequently left behind also. Kathy Nichols watercolors will be in the gallery.

D. Rachael did a demo of the website. Discussed *Library of Things* (collection of non-book items) opportunity and how to borrow something. \$10.00 charge if the object needs cleaning when returned. Only residents living within library district can participate. Operations is the 'home' for these objects although the plan is for them to be 'out' most of the time. One must return object to a library desk when time is up. Search for 'equipment' to determine what is available for checkout. Social features are available. Be careful with logon as this is a country-wide piece of software. Events can be

searched by keyword. “My Library” dashboard has useful features (such as books you’ve recommended and, eventually, books you listed that you want to read)

- E. Coming up: East Vancouver Business Association Meeting Friday 11/21 (Rachael will provide coffee. No bagels this time); Sat 11/22 Greeting Card creation; next week closed Thursday and Friday for Thanksgiving; Wreaths 12/6 (Wreath Workshop: registration required because of limited wreath forms; [*Materials needed: holly, berries/dried berries, open pine cones (easier to tie), evergreen tree clippings. Drop-off preferred on Friday, December 5 at back door; staff will move items to conference room, optional help welcome: cutting greens into 6–10 inch pieces on December 5. Acceptable: fake decorative items (e.g., red cardinals) in addition to real greens. Evergreen boughs are welcome, need a rough estimate of how many or if they can be brought in Dec 5th. Conference room will be available on the 5th for storage of greenery and work on cutting boughs. Please email Hanna White [hwhite@fvrl.org](mailto:hwhite@fvrl.org) or call 360-906-4734 with any questions.*]; Gingerbread Houses Wed 12/10; Winter Gnomes Fri 12/12; Children’s Craft Fair Sat 12/13; a second Winter Gnomes class for people on the waitlist for previous gnome class.
- F. January Speed Puzzle event - Friends are fielding a team, need one more participant.
- G. Friends have helped fund: refreshments for book discussion meetings; Friendship bracelet embroidery floss/supplies; Teen Late Night snacks/supplies; Pan de Muerto for Dia de los Muerto celebration; Mini pumpkins for scavenger hunt.

## **6. Communications Chair - Julie Nakao**

- A. Julie shared tentative new bookmark design which features the Memorial Douglas fir tree in the courtyard named Big Friendly Tree (or BFT).
- B. Discussion on volunteers and need to cross-reference with Volunteer coordinator’s list of cleared volunteers. Melissa will send a list of our members to Sherry to double check for background checks.

## **7. Miscellaneous - Donna Aase**

- A. Donna reminded us of the Foundation’s meeting on Friday
- B. Puzzle competition. Team: Janice, Stephanie, Donna and ????. Are they going to practice?
- C. Auction basket which didn’t sell is in the lobby. The cut-off for bids is before the end of the month. Received one bid so far. Ruth shared a report on how much each basket was sold for at the dinner.
- D. Vancouver Reads - disaster book. Ooph! *Tilt* by Emma Pattee. Fictionalized account of Cascadia earthquake set in Portland. Foundation will pay for copies of this book.

**8. Meeting adjourned at 7:06 p.m. Next meeting: Thursday January 15, 2026 at 6:00 p.m. (no December meeting)**