

# Friends of Cascade Park Library Meeting Minutes

May 21, 2026 - *FINAL*

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**1. Call to order:** Meeting called to order at 6:03 p.m. by co-treasurer Stephanie Sanchez. President Donna Aase and vice president Melissa Webb were both away. Those present were: Ruth Chamberlin, Sandy Granich, Jean Kent, Joan Lamy, Linda McHan, Janice Mills, Judy Musa (FVRLF coordinator), Julie Nakao, Rachael Ries (library staff), Stephanie Sanchez.

## **2. Minutes - Jean Kent**

A. The minutes of the April 16th meeting were approved as written.

## **3. Treasurer's report - Ruth Chamberlin**

A. Ruth presented the treasurer's reports for March and April. The 6 mo. budget proposal for CP Friends Expense section will be presented at the next meeting

B. The March report was revised because of an error which is now fixed.

## **4. Book Store - Linda McHan**

A. Linda reported 237.75 volunteer hours for April.

B. Inventory is up and down - lots of books in, lots of books out.

C. Linda has no plans to get volunteers for Sunday's open hours.

## **5. Branch Manager/Librarian's Report - Rachael Ries**

A. 24,211 visitors; 17 curbside deliveries; 624 delivery boxes incoming (there are approximately 20 books per box although weight is a major consideration - these are on-hold books which had been located at other libraries in the system and moved to Cascade Park to be checked out).

B. New security guard has been hired. First day is Jun 1, 2026, has a 1-yo daughter, is calm, and lives locally. Will float with other guard, Josh, between Cascade Park and downtown library. This crossover work is helpful. Hours are: Su 10-6; M 10-7; T,W,Th 11-8.

C. Evergreen School District Art Show is on display.

D. Summer Reading - emphasizing adult participation. The Foundation is providing coupons good for one free book from the book store. There will be prizes for both child and adult participants at the beginning, in the middle, and at the end of the program.

E. New district bookmarks are in; celebration of branch bookmark winners and honorable mentions is May 30.

F. Rachael is accepting requests for particular magazines - *The Atlantic* and *The Week* were both mentioned. June 29 ends open-request window.

G. Coming up we have: A break in Storytime events May 24th-June 15th (those events are cancelled because of many outreach activities); Bookmark Contest Celebration May 30th; Alcohol Ink Tile art June 15th; Goat Happy Hour and Book Sale June 18th.

H. Volunteers needed; May 30th 10-11, Help at the Bookmark Celebration handing out donuts and being an audience member; June 23rd 12-1:30 pm Summer Reading - helping with activities and serving refreshments.

I. Friends helped with: prizes for Trashion Show; Tween Book Group; Kids' cooking program; purchased felt for Summer Reading Wall (coming in June).

J. Proposed 6 month budget (July through Dec.) - discussion about names for expenditures. Auditors are trying for uniformity across the district so we'll need to change our names/groupings. There's also a new form to fill out. Six month budget for Rachael approved unanimously.

L. Rachael's quote: "*Success in life should be determined by contributions, not accumulations.*" Arthur Lenehan.

M. Rachael already prepares: monthly update, quarterly summary, annual summary, event photos/stories, itemized receipts, and other things.

## **6. Communications Chair - Julie Nakao**

A. Julie attended Judy M's meeting on membership ideas and raised one of the ideas at the planning meeting for the goat event; Anyone can sign-up to receive the newsletter. The Goat Happy Hour seemed an opportune time to display/provide a print version of the newsletter and also receive sign-ups at the Friends info table. Going forward, printed copies would also be available in the book store. The newsletter focuses on who are the Friends and what do they do. A brief discussion ensued about the newsletter's calendar of events and how to emphasize events which involve Friends.

Social media - FB was another membership idea. Friends used to have a FB page but it was trolled so we closed it. After a discussion of the pros and cons, (keeping it current, monitored, avoiding redundancy with the Library's FB page, attracting a certain demographic different from the website/e-newsletter) it was decided to table the matter.

B. The newsletter currently announces when volunteers are needed at specific library events. Clarification was needed about whether Melissa was our volunteer coordinator who could be the contact for volunteers to get additional information. We still need someone to give regular upkeep/maintenance for the Fairy Garden. It was noted that we have not yet received a list from Sherry Braga, (FVRL Volunteer Coordinator) of current CPFoL members who are also registered volunteers. Such a list was intended for Melissa to initiate a mailing list of CPFoL volunteers.

## **7. Vice President - Melissa Webb**

A. Melissa left word that she needs \$500.00 for mocktail/goat/pop-up-sale/open-to-the-public party expenses in June (in the Community Room). Expenditure passed unanimously. Melissa purchased plates with goats on them for the event.

B. Library has 2 stands and sandwich boards which Friends can borrow for goat event. Rachael has requested poster support from 'graphics'.

## **8. Other Business**

A. The pod/phone for client use report was submitted. No response yet.

B. Friends of Washougal fundraising event - several people are going (6/9 at 1:00 pm).

C. Only 3 small baskets for the A&I dinner will be allowed. Start thinking of topics. Sandy might have an Amy Tan basket idea.

G. Bylaws change - we need to update ours to reflect the new fiscal year. However keep in mind the Foundation is revising its bylaws which might affect our bylaws so maybe hold off on any additional revisions. One major topic is 'membership' 'donor' 'supporter' and the use/meaning of those terms.

#### **9. Foundation coordinator - Judy Musa**

A. Foundation is moving to the new Operations Center (OC).

B. We already purchased tickets for the A&I dinner and attended the newsletter meeting which were her other topics.

C. Attendance at Foundation Quarterly Meetings - Judy clarified that a Friends exec. board member should attend the quarterly meetings, but the Monthly Special-Topic Meetings can be attended by any (and all) available and interested board officers or members. Topics for monthly special meetings are decided a week or so in advance. It was concluded that for CPFoL, attendance cannot be assigned ahead of time. Prior to each Foundation meeting we will have to assure that we have representation.

**10. Meeting adjourned at 7:24 p.m. Next meeting: *Thursday, June 18, 2026 at 6:00 p.m.* (or maybe about 6:30 because of the goat party)**