

## **Friends of Cascade Park Library Meeting Minutes**

### **Oct. 19, 2023 - FINAL**

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- 1. Call to order:** The meeting called to order at 6:09 p.m. by co-president Sandy Granich in the library's 'conference' room. Those present were: Jan Allen, Lloyd Allen, Ruth Chamberlin, Sandy Granich, Jean Kent, Linda McHan, Julie Nakao, Erma Patterson, Larry Patterson, Rachael Ries (library staff), Stephanie Sanchez, Rick Smithrud, and Steve Young.
  
- 2. Minutes** of Sept. 17, 2023 meetings were approved as written.
  
- 3. Treasurer's report** for **September 2023** was presented by co-treasurer Stephanie Sanchez.
  - A. The bookstore again did very well. Dues are coming in. Question: what percentage of Friends' income comes from dues?
  - B. No book sale scheduled as there is no place to store books for culling and organization, it's tons of work, and a sale is more for P.R. than for needed income.
  - C. Steve raised concerns about how easily individuals could steal money which doesn't drop-down in the Bookstore's cash box. Extended discussion ensued including the fact that the matter had previously been considered months/years ago with no good replacement box found and that the entire process requires coordination with Facilities. With Ruth's measurements and previous research, Steve, Sandy, Ruth, Rachael and Linda will meet to re-examine the matter and Rachael will contact Facilities.
  - D. The Foundation carries theft insurance.
  
- 4. Book Store** - Linda reported 216.75 volunteer hours for September.
- 5. Rachael Ries - Librarian's Report**
  - A. Douglas fir in courtyard is now a Heritage Tree. Will be on CoV map.
  - B. Need background-cleared volunteers for Dino-Nov for kids 5 and up, and for Magic night.
  - C. Awards and Pictures - youth activities, 7th year of this event, also online; Friends paid for refreshments. Will be repeated in the spring (Family Fun Day).
  - D. "Selection review" will meet for challenged graphic novel book. Book is in adult section already so no action can be taken. Question - yes, books can go 'missing' - staff often finds books hidden in the shelves.
  - E. Please attend foundation meetings especially if willing to state positive things about the library
  - F. Boxes of "Weeds" were all picked up!
  - F. Staff received fire-extinguisher training. It was fun!
  - G. Tech-help drop in, Thursdays 10 - 11:30
  - H. Rachael confirmed that the public WiFi at library doesn't have a password
  - I. Lockdown Thursday for shooting near Evergreen H.S. Parents picked up students at Leroy Haagen Park, not the Firstenburg complex.
  
- 6. A&I Dinner**
  - A. All attendees agreed - wonderful, great, also, generous of author to donate some of fee. Excellent speaker - eloquent and great sense of humor.
  - B. Still have two baskets. Will set up silent auction near the book store, contents of baskets have time limit (end of Dec.).
  - C. Rick said still totaling expenditures and incomes for event but will inform us.
  
- 7. Website -**
  - A. Julie reported Website meeting time set (Wed. Oct 25, 4:15 in library). [Julie, Ruth, Jean, Sandy, Steve]
  - B. Will formulate a plan to be brought to next meeting.
  - C. Discussion on 'donation' page. If the committee decides to add Donations to the CPFoL website, an on-line payment option would be a button linking to the FVRL Foundation's on-line payment page with clear instructions on how to direct donations for CPFoL.
  - D. Pay Membership fees online? Will discuss at Website meeting.

**8. Rick Smithrud - library foundation**

- A. Thanks for support of A&I dinner. Went well.
- B. Silent auction went well also.
- C. Auditor is coming next week so he may contact us.
- D. Full audit this year - critical to maintaining 4-rating on Charity Navigator; all financial records are on the website. Audit went well 2 years ago.
- E. 4201 NE 66th Ave. Suite 101 is new location; phones and website now working.
- F. Beaches 'give back' day - 1/2 of proceeds come to foundation, Nov. 2
- G. New Panda Express event was not completely smooth as employees had not been informed about the money raiser. Did earn \$453.00 though.

**9. Volunteer appreciation** - two events: Goldendale Nov. 2, Washougal Nov. 4

**10. Meeting adjourned** at 7:23 p.m. Next meeting **THURSDAY Nov. 16, 2023 at 6:00 p.m.**

minutes by Jean Kent