

# Friends of Cascade Park Library Meeting Minutes

May 16, 2024 - FINAL

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**1. Call to order:** The meeting was called to order at 6:05 p.m. by president Sandy Granich in a library room. Those present were: Ruth Chamberlin, Sandy Granich, Jean Kent, Joan Lamy, Linda McHan, Julie Nakao, Rachael Ries (library staff), Rick Smithrud (Library Foundation), and Karel Wilmoth.

**2. Minutes** of April 18, 2024 meeting were approved as written.

**3. Treasurer's report** for April 2024 was presented by co-treasurer Ruth Chamberlin. Stephanie donated a blower so that entry will drop off at the end of the fiscal year. The Swank movie license was expensive and kept going up in cost so instead we are paying for individual movies when shown, which isn't very often. We did pay \$215.00 to show the movie on May 4th. The Yacolt library friends group took the cash box, the Foundation took one table and transported the other two tables to La Center, and the Foundation also took the box of empty boxes.

#### **4. Vice President Report - Julie Nakao**

A. Three new members signed up. [Last year we took in \$402.00 in dues.]

B. Discussion regarding fee structure. We decided to have no amounts or categories, similar to public radio. People will decide to support with a contribution for an amount of their choice.

C. Of the current 79 members, 69 are 'lifetime'. This category will be eliminated and all member/supporters will be reminded to renew their membership in accordance with our by-laws which state that memberships are from July 1 to June 30.

D. Current 'free' newsletter software Julie used to send monthly meeting announcement reports if the emails were opened. In both April and May, 82 emails were sent, 50 opened. If we pay for added features, the software will tell who opened and how long they spent on the email and if there were any clicks. This is an attempt to begin learning something about our members besides the fact that a tiny handful occasionally attend monthly meetings.

E. We already include 'unsubscribe' at the bottom of every email.

F. Discussed what we 'get' as a member/supporter. Currently, just to vote and attend meetings. Perhaps to change the focus we could organize quarterly events such as: tour, ice cream social, wreath making, author book-talk, etc.

G. Consider 'benefactor' level where there is no interaction with the library but donor gives money.

H. Need to deal with the 'membership' envelopes. Julie will look into whether the library prints them or if we need to go 'outside' the system. Will update the logo also.

I. Update to Article III in by-laws; Passed unanimously: *member supporter with no categories with accommodations made for lifetime members to be effective July 1, 2024.*

J. By-laws vote will be delayed until next meeting because of minor changes required by update to the membership section.

## **5. Book Store**

- A. Linda reported 223.75 volunteer hours for April.
- B. Shelves are not anchored to the wall in the storage room yet.
- C. Books are going out faster than they're coming in.
- D. Linda is considering having somebody be established as a sub.

## **5. Rachael Ries - Librarian's Report**

- A. Resource review - not this week since meeting is long already.
- B. EPS teacher art show going on another week.
- C. 40 people enjoyed the May 4 event and movie.
- D. June 22 - live watch of pop culture show on screen (taking place in another library but being shown in Cascade Park).
- E. June 15 - Aug 15 summer reading program.
- F. Deputy Director has been hired, starts July 1. Will manage public-facing aspects and oversee the branch managers.
- G. Trashion Show - Sandy is one of the judges.
- H. Switch Games - spent \$550. so far. Are awaiting library markings on games and controller so is being overseen by staff. Once marked games can be used in the library without staff supervision (but not to go home).
- I. Furniture - all chairs have arms. Need some without. Will order one.
- J. Are doing summer meals with Share again.

## **6. Foundation - Rick Smithrud**

- A. Clarified that La Center could pay for their own books for book discussion group. We had talked about helping fund that program.
- B. Authors and Illustrators event most likely Oct 17. Author is a female but has not confirmed yet.

## **7. Miscellaneous -**

- A. When to have October meeting since it's the same date as the A&I dinner? Probably will be week after (Oct 24) but decision tabled until June's meeting. October meeting is when new officers take over for the first time.

## **8. Meeting adjourned** at 7:13 p.m. Next meeting Thursday June 20, 2024 at 6:00 p.m.