

Friends of Cascade Park Library Meeting Minutes

October 25, 2024 - *FINAL*

1. Call to order: Meeting called to order at 6:04 p.m. by president Donna Aase in the library's family room. Those present were: Donna Aase, Jan Allen, Ruth Chamberlin, Davienne Jacobson, Jean Kent, Linda McHan, Julie Nakao, Rachael Ries (library staff), Stephanie Sanchez, Diane Vinsel, and Melissa Webb.

2. Minutes of September 19, 2024 meeting were approved as written.

3. Treasurer's report for September 2024 was presented by co-treasurer Stephanie Sanchez.

A. We'll know the income from the auction baskets by next month.

B. Ruth reported that somebody used a stick with tape on the end in an attempt to remove money from the donation box through the slit in the top. We're not worried but appreciate the book store volunteers keeping an eye out. The book store is staffed 9:00 - 5:00 six days a week.

C. We will hold off on filling out a new bank signature card until the new head of the foundation is selected as that person must sign the card also.

D. We're considering switching a couple accounts to CD's.

4. Book Store - Linda McHan

A. Linda reported 207.25 volunteer hours for September.

B. Need more paperback novels.

C. Is doing well on volunteers. Appreciate that Melissa is a last-minute sub.

5. Librarian's Report - Rachael Ries

A. 20,598 patrons for the month of September, plus curb-deliveries. Our library has the highest circulation of books in the entire system.

B. If ever a volunteer is not feeling comfortable or safe in interactions with a patron please go get a library staff member.

C. AI and ChatGTP intro class was well attended. Hybrid format (there were a few glitches). Same with a poetry class.

D. Teen 'fright night' coming up.

E. East Van. Business Assoc. - we'll host next mtg in Nov. Rachael and about 30 others attend.

Provide refreshments? Perhaps out of Rachael's discretionary budget.

F. Opportunities for volunteers - winter craft classes (11/16, 23, 12/7), help can include set up and tear down.

G. Security/Safety manager hired. Craig Raquer is a retired VPD officer. He will be at CP library on Wednesdays. Is assessing safety at all branches. Our current security guard works M 8 - 4:30, Th 11:30 - 8, and F/Sa 2 - 6. New manager will will assess parking area at night for lighting.

H. New hires - in addition to the security/safety manager, we have a new Public Service Assistant who is bi-lingual (Russian); and Communication and Marketing director (is from Maryland).

- I. Fairy Garden needs winterizing - is there a volunteer for this?
- J. Seed Library - all seed packets were taken. Need seeds from your garden for next year's event - appreciate heirloom seeds the most. The grange volunteers will sort and package.
- K. 3-D printer has broken and won't be fixed. Is an issue with the district since it connects to the internet and thus requires I.T. support. Is this an equitability issue? Or, since we had one for years is it fair to our patrons to just not replace it? We would pay for it.
- L. The Fireplace is fixed.
- M. Signups for new library card project went well from Rachael's perspective. She signed up 30 people in her 4-hour shift.

6. Vice President Report - Melissa Webb

- A. Three new member/supporters. They signed up with different donor levels. We're attempting to delete these distinctions.

7. Communications - Julie Nakao

- A. Is working on next Newsletter which will be issued in early November. Need a SNAPPY name! Melissa will provide details regarding December volunteer opportunities. Deadline for ideas and contributions is November 8th.
- B. Will have an article on the fact that library cards expire every two years. [Can renew online or in person in the library.]
- C. Added to the website (on the "About" page) is a lengthy list of Friends' board officers who have served since the Friends group began in 1997 (compiled by Sandy G.).

8. Authors and Illustrator's Dinner

- A. How was it? Great - Good food. All the baskets had bids on them.

9. Meeting adjourned at 7:07 p.m. Next meeting: *Thursday November 21, 2024* at 6:00 p.m. No December meeting.