

Friends of Cascade Park Library Meeting Minutes

March 19, 2026 - *FINAL*

1. Call to order: Meeting called to order at 6:01 p.m. by President Donna Aase. Those present were: Donna Aase, Amanda Cavanaugh, Ruth Chamberlin, Sandy Granich, Jean Kent, Linda McHan, Janice Mills, Judy Musa (Library Foundation), Julie Nakao, Rachael Ries (library staff), Stephanie Sanchez, Erin Stuhlsatz, and Melissa Webb.

2. Minutes - Jean Kent

A. The minutes of the February 19th meeting were approved as written.

3. Treasurer's report - Stephanie Sanchez

A. Stephanie presented the treasurer's report for February. Expenses were higher than usual (A&I dinner tables). The item under 'popcorn' was for the machine (\$197.13) not just the kernels to be popped. Received one large donation.

B. Our treasurers were informed by the Foundation that the fiscal year would change from July-to-June to match the calendar year, Jan.-to-Dec. That means that we'll experience a 6 month fiscal year this year (July through December). We will set 2027 full year's budget in our November meeting (no Dec. meeting).

C. Are renewing the CD for a 6 mos. term at 3.15% (compounded monthly yielding 3.2%). One can add money to a CD during its term. We will add \$2500 from the checking account to the CD which is being rolled over. (The last CD was for 1 year, but it was a special rate no longer available.)

4. Book Store - Linda McHan

A. Linda reported 206 volunteer hours for February.

B. Lengthy discussion on whether book store volunteers are required to be Friends member. Volunteers undergo a background check so the library has their phone, email, address, etc. This issue is not covered in the by-laws. Concluded that when someone volunteers to work at the book store they'll also fill out the membership paperwork; whether they donate any money is strictly voluntary.

5. Proposed Statement to Board and Clark County Council

A. Document proposed by committee accepted, voted on and passed with the following changes: 1) add word 'please' ('please' resign if not willing to follow the ethics statements), 2) correct spelling error (judgment), 3) include Yacolt Friends group's statement in list of endorsed statements, 4) state the date approved, 5) send to all involved county councils, *The Columbian*, our website, and the trustees from our website's FoCPL Board email address. Ruth needs a clean copy for the audit. Attendees noted the dichotomy that we are not happy to be submitting this statement but are glad we're doing it. Is someone willing to attend the next board meeting and read it? (You only get 2 minutes; you have to read pretty fast even though the document is fairly short.)

6. Branch Manager/Librarian's Report - Rachael Ries

- A. Rachael's quote for the meeting: "The Earth laughs in flowers."- Ralph Waldo Emerson.
- B. 22,891 patrons through the doors, 10 curbside deliveries, 595 incoming boxes of delivery.
- C. *Seed to Supper* is underway and the seed library is seeing a lot of check outs. Cascade Park received over 500 packets of seeds for the seed library from the Washington Grange and the general public in February. Thank you to those who have helped sort and package seeds; can use continued help though.
- D. Coming Up: Master Gardeners: Protect our Pollinators Sat., 3/21·2:00 – 3:00 pm; Outreach to Hearthwood Elem Reading Night, Tues., 3/24·5:30 – 7:00 pm; Public Library Association Conference 3/31-4/4, Minneapolis, MN; Red Cross Preparation: Hands Only CPR 3/25 5:30-6:30 pm.
- E. In May the library will have 100 small canvases (with easels) for the public to take and use to create a piece of art. Pieces will be returned to the library by May 30th and displayed, and eventually returned to the artist. We'd like to award ribbons as well as a prize for the first place piece in the following age groups: k-2, 3-5, 6-8, 9-12, and adult. Julie volunteered to be on the judging panel. Prizes for the winner of each category will be paid for from program-supplies budget. If insufficient, Friends will pay. 100 canvasses probably insufficient, but this is a pilot year.
- F. Thanks for helping with the Firstenburg Anniversary tabling.
- G. FVRL I.T. is being consulted about hybrid experience of Friends meetings. Awaiting response. The OWL dictates how strong the signal is.
- H. Friends have helped with program support for: new box to hold large chess boards; Bread and Pickles program; Puzzle Completion.
- I. No *Newberry Book* report this week.

7. Communications Chair - Julie Nakao

- A. Will reorder pencils as we're running out. Larger print? Yes! We need the pencils by the volunteer appreciation event (4/16). Okayed \$400.00 to purchase 1000 pencils. Verbiage to be: *LIBRARIES ARE FOR EVERYONE*.

8. Vice President - Melissa Webb

- A. Theme for Volunteer Party is High Tea - will have tea and scones but will cut back on quantity of food since much was left after last year's party.

9. Public Phone in Library? - Jean Kent (secretary)

- A. Library has need for a public phone which offers some privacy when being used. People use the library staffs' phone frequently so there is a definite need.
- B. Library might be getting a new phone provider in the future - would we need an additional line? Friends would pay for privacy pod and any other costs incurred. Would be call-out only, and wired.
- C. Group supports the idea. Committee set up to research it - Stephanie, Julie and Jean - and create a short proposal for Rachael to take to administration.

10. Friends of the Library Coordinator for Foundation - Judy Musa

- A. "Free Market" of items available to take from the foundation office which is moving to Operations center.

- B. Vancouver Library having an event this weekend.
- C. Volunteer Appreciation - 4/11 and 4/18.

11. Miscellaneous - Donna Aase

- A. Will get a card for all to sign for a convalescing member.

12. Meeting adjourned at 7:21 p.m. Next meeting: *Thursday, April 16, 2026 at 6:00 p.m.*