

Friends of Cascade Park Library Meeting Minutes

June 18, 2026 - *FINAL*

1. Call to order: Meeting called to order at 6:11 p.m. by president Donna Aase a little late because we cleaned up the room after the Goat & Mocktail Party. Those present were: Donna Aase, Ruth Chamberlin, Sandy Granich, Jean Kent, Joan Lamy, Linda McHan, Janice Mills, Julie Nakao, Rachael Ries (library staff), Stephanie Sanchez, Erin Stuhlsatz, and Melissa Webb.

2. Minutes - Secretary Jean Kent

A. The minutes of the May 21st meeting were approved as written.

3. Treasurer's report - Stephanie Sanchez

A. Stephanie presented the May treasurer's report. There was one online donation which displayed the \$1.25 cut the Foundation takes.

B. The 6 mo. budget proposal for the *CP Friends - Expenses* section was discussed. For ease of calculation for this 6 mo. budget, each amount is ½ of the yearly amount. We'll present another full-year budget in November. After some discussion, this budget was approved unanimously. Question - does unused money carry over? No. The only unused funds which carry over to the next fiscal year are the manager's discretionary funds (if she actually received the funds). Additionally, we are flexible about reallocating small differences internally without needing strict reapproval.

C. The 3rd section of the budget (*Approved Items*) are items which don't fit neatly into any other category and also have been pre-approved. Rachael used the summer reading allocation to purchase additional books for the program. In previous years she's found funds elsewhere and hasn't needed those funds. Also, we'll remove already-paid items (ex: sound mitigation) from this section at the beginning of the next fiscal year.

4. Book Store - Linda McHan

A. Linda reported 233 volunteer hours for May.

B. There's been no problem with the schedule change although Linda cut her hours to accommodate the new schedule and ease departure times for her volunteers. There are a couple two-person shifts. The small room doesn't accommodate many people at one time.

C. Some discussion about using extra bookstore children's books on the kids-pick cart.

D. Question: donate books to the county jail? Not recently.

5. Branch Manager/Librarian's Report - Rachael Ries

A. 22,092 visitors; 21 curbside deliveries; 571 incoming delivery boxes. B. New hours going well; New security guard has started - Bo and Josh will be splitting time between Cascade Park and downtown Vancouver branch; *Summer Reading* sign-ups are off to a strong start - parents also signed up when they signed up their child (Friends have received many book coupons from adult participants); Fountains are on in the courtyard; Display panels of *250th Moments That Made Us* will be moving to Ridgefield after the 26th; There's been lots of outreach with school tours and family nights in May and

June but now Story Times have restarted; Summer Meals begin June 29th. There was some discussion about offering books to Summer Meals participants also.

C. Coming up we have: Summer Reading Party and Angel Ocasio Tuesday, June 23rd 12-3 pm (Angel is 2-3). Would love one or two Friends volunteer to hand out cookies and goldfish crackers; Friday, June 26th Adult Trivia 6-7:30 pm.

D. Follow Up: Have not heard back on the phone-pod proposal yet.

E. Friends helped with: Felt for Summer Reading Wall; Gift card for winners of Mini Art Show; Staff anniversary food and all-staff lunch.

F. Rachael's quote: *Protect your peace. If you don't, no one else will.*" Arthur Lenehan.

6. Communications Chair - Julie Nakao

A. Nothing new but clarified that Melissa is the contact person/volunteer coordinator for volunteers (who are cleared by Sherry B.) Also Julie reiterated that Rachael and staff shouldn't be shy about stating their need for volunteers. Volunteer needs are also printed in the newsletter.

B. Volunteers needed for: Fairy garden, and event stated above on June 23.

C. Erin will contact her PTA about getting Rachael a pass for the Scholastic Book Extravaganza warehouse event which occurs in Portland. Books are discounted heavily.

7. Vice President - Melissa Webb

A. Mocktail/goat/pop-up-sale/open-to-the-public party was a great success. Many people showed up and seemed to have a good time. Thanks, Melissa!

8. Other Business

A. Sandy - has two basket ideas: Amy Tan and dogs. Third topic suggestion was for art supplies, but another suggestion was to look for a high-quality book and use its topic as a theme. Meeting June 16. Minimum value = \$100.00.

B. Donna wanted to clarify the meaning of the phrase 'steep learning curve.' One must learn a lot of information really fast.

9. Meeting adjourned at 6:59 p.m. Next meeting: Thursday, July 16, 2026 at 6:00 p.m.